



APPROVAL PROCESS 2019-20

Application Deficiency Report

DEFICIENCY REPORT AS PER APPLIED INTAKE (Applicable for Existing Institutes only)

Regional Office		Northern	
Application Id	1-4260278666	Permanent Id	1-507552477
Name of the Institute	UNIVERSITY DEPARTMENT OF COMPUTER APPLICATION	Address	COMPUTER CENTRE TILKA MANJHI BHAGALPUR UNIVERSITY
City/Village	BHAGALPUR	District	BHAGALPUR
State	Bihar	Pin	812007

Overall Deficiency of Institute: **Yes**

Designation	Name	Appointment Type	Qualification	PhD	Qualified as per AICTE norms (YES/NO)
Principal/Direct or	KAMAL PRASAD	Incharge	B.SC., M.SC., PH.D., PGDCA	Yes	YES

Other Details

Sr. No.	Details of Requirement	Status provided by the Institute	Deficiency
1	List of faculty and data uploaded on the Institute web portal	Yes	No
2	Are all approved teaching faculty being paid as per VI pay commission?	No	Yes
3	Whether Institute is operating from Permanent Site/ Temporary Site?	Permanent Site	No
4	Fees to be charged, Reservation policy, Admission policy and Document retention policy are uploaded in Institute's Website?	Yes	No
5	Courses/Approved Intake displayed at the entrance of the Institute?	Yes	No

Anti-Ragging Related Deficiency Status

Sr. No.	Details of Requirement	Status provided by the Institute	Deficiency
1	Constitution of Anti-Ragging Committee	Yes	No
2	Constitution of Anti-Ragging Squad	Yes	No
3	Undertaking obtained from all Students	Yes	No
4	Appointment of Counselors	Yes	No
5	Undertaking obtained from parents of all the students	Yes	No
6	Undertaking obtained from students staying in Hostel	Yes	No
7	Undertaking obtained from parents of students staying in Hostel	Yes	No

Ombudsman Related Deficiency Status

Sr. No.	Details of Requirement	Status provided by the Institute	Deficiency
1	Grievance Committee	Yes	No

Faculty

Institute Level Faculty

Type	Actual No.	Required No. as per CI	Deficiency
Total Faculty(UG+PG+Diploma)	11	9	No

Administrative Area

Type	Actual Room Area (Sq.m.)	Expected Room Area (Sq.m.)	Deficiency
Principal / Director Office	35	30	No
Board Room	30	20	No
Office All Inclusive	1200	150	No
Department Offices/Cabin for Head of Dept	15	20	Yes
Central Store	58	30	No
Maintenance	9	10	Yes
Security	7	10	Yes
Housekeeping	140	10	No
Pantry for Staff/Faculty	6	10	Yes
Exam Control Office	1394	30	No
Training Placement Office	37	30	No
TOTAL	2931.00	350.00	

Date of Signature(dd/mm/yyyy)

Seal of Institute

Name & Signature of Director/Principal

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Report Generated on :-05/04/2019

Amenities Area			
Type	Actual Room Area (Sq. m.)	Expected Room Area (Sq. m.)	Deficiency
Boys Common Room	0	75	Yes
Girls Common Room	15	75	Yes
Cafeteria	170	150	No
Stationery Store	7	10	Yes
First aid cum Sick Room	464.68	10	No
TOTAL	656.68	320.00	

Computational Facilities			
Type	Available	Required	Deficiency
Internet Bandwidth	10	32	Yes
Printers	18	3	No
A1 size Color Printers	2	0	No
Number of PCs in Language lab	0	20	Yes
Legal Application S/W	16	20	Yes
Legal System S/W	7	3	No
PCs to Student ratio	86	45	No

Library Facilities			
Type	Available	Required	Deficiency
Volumes	2495	8000	Yes
e-Books Volumes	0	4000	Yes
Titles	705	850	Yes
e-Books Titles	0	425	Yes
Journals	14	12	No
Library Management Software	1	1	No
Reading Room Seating Capacity	30	45	Yes
MultiMediaPC	5	10	Yes

Instructional Area-Common Facilities			
Type	Available	Required	Deficiency
Computer Center	65	150	Yes
Library & Reading Room	929	100	No
TOTAL	994.00	250.00	

Land Area Details			
Type	Available	Required	Deficiency
Total Area of Land	2.47	0.5	No
Maximum number of Pieces	1	3	No
Minimum per Piece of Area	2.47	0.5	No

MCA / Existing Programme				
Type	Level	Actual Room Area (Sqm.)	Expected Room Area (Sqm.)	Deficiency
Class Room-Tutorial Room	POST GRADUATE	200	231	Yes
Computer Laboratory	POST GRADUATE	0	132	Yes
Seminar Hall	POST GRADUATE	0	132	Yes
TOTAL		200.00	495.00	

Other Facilities			
Sr. No.	Type	Availability	Deficiency
1.	All Weather Approach(Motorised Road)	Yes	No
2.	Barrier free Enviroment	Yes	No
3.	Electrical Grid Power Supply Connection	Yes	No
4.	General Insurance	Yes	No

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5.	Institution Web Site	Yes	No
6.	Standalone Language Laboratory	No	Yes
7.	Medical & Counseling	Yes	No
8.	Notice Boards	Yes	No
9.	Portable Water Supply	Yes	No
10.	Safety Provisions	Yes	No
11.	Sewage Disposal System	Yes	No
12.	Telephone	Yes	No
13.	Vehicle Parking	Yes	No
14.	First Aid	Yes	No
15.	Appointment: Student Counselor	Yes	No
16.	Establishment: Anti-Ragging Committee	Yes	No
17.	Establishment: Committee for SC/ST	Yes	No
18.	Establishment: Internal Complaint Committee(ICC)	Yes	No
19.	Estb: Grievance Redressal Committee/OMBUDSMAN	Yes	No
20.	AICTE Approval Letters- EoA/LoA	Yes	No
21.	Provision to watch MOOCS courses-Swayam	Yes	No
22.	Institution-Industry Cell	No	Yes
23.	Digital Payment-Financial Transactions	Yes	No
24.	Display Board- Feedback facility	Yes	No
25.	Food Safety and Standards	No	Yes
26.	Insurance for Students	No	Yes
27.	Applied membership-National Digital Library	No	Yes
28.	Implementation of Security Measures	Yes	No
29.	Online Grievance Rederssal Mechanism	No	Yes
30.	Internal Quality Assurance Cell	Yes	No
31.	Fire and Safety Certificate	Yes	No
32.	Mandatory internship policy for students	Yes	No
33.	Teacher training policy	Yes	No
34.	Examinations Reforms	Yes	No
35.	Atleast 5 MoUs with industries	No	Yes

Date of Signature(dd/mm/yyyy)

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36.	Display of info submitted to AICTE on website	Yes	No
37.	Sports facilities	Yes	No
38.	Backup Electric Supply	Yes	No
39.	Group accident policy for employees	Yes	No

Note

XX- No Rooms Available

DNA- Data Not Available / Insufficient Data

Blank Field-Data Not Entered

* Laboratories required and Actual Number includes Total Number of Laboratories, Research Laboratories, and Additional WS/Labs for UG and PG courses, as applicable

^ Actual Number of Tutorial Rooms for Under Graduate includes the Number of Tutorial Rooms Available for PG, if applicable

** Actual Number of Guest Rooms for Under Graduate includes the Actual Number of Guest Rooms Available for PG, if applicable

*** Actual Number of Kitchen for Under Graduate includes the Actual Number of Kitchen Available for PG, if applicable

***Note :- All the Dates in the Report are in (dd/mm/yyyy) format

Date of Signature(dd/mm/yyyy)

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DECLARATION

BY THE PRINCIPAL/DIRECTOR/REGISTRAR OF THE INSTITUTE/UNIVERSITY DEPARTMENT

I, as the Head of the Institution, hereby declare that:

a) I have carefully gone through the AICTE Regulations Notification dated on 30th November, 2016, published in the Gazette of India - Extraordinary Part III, Section- 4 and its amendment 05th December 2017 also the various provisions mentioned in the Approval Process Hand Book 2019-20.

b) I am fully aware of the data uploaded by me in respect of my institute on the web portal.

c) I am aware that there is no provision for correction of data, alteration of data, subsequent editing and appeal etc. for the online application once uploaded on the web portal.

d) I am also aware that application for seeking Extension of Approval(EOA), Increase/Reduction of intake, Addition of new courses, Change of site, Closure of course, Supernumerary Seats under PIO/FN/Gulf quota Approval status/OCI, NRI, Change of name, and Conversion of women institute into Co-ed institute and vice versa (as applicable), shall be processed as per relevant provisions enumerated in the Approval Process Hand Book 2019-20.

e) I am aware of the Deficiencies (if any) pointed out in the Report generated online, based on the factual data uploaded by my institute on the portal.

f) I am also aware that Institute is eligible for grant of Extension of Approval to the Existing Institutions, Extended EoA(if Applicable as per APH 2019-20), only on fulfillment of prescribed norms & requirements as mentioned in the Approval Process Hand Book 2019-20.

Signature of Principal/Director/Registrar

Name :

Seal/Stamp of the Institute/University Department